

Corporate and Communities Overview and Scrutiny Panel

18 November 2020

**Quarter 2 2020/21
Financial Update**

Q2 Forecasted Position – COACH and CEU

Service	2020/21 Gross Budget	2020/21 Net Budget	2020/21 Forecast	20/21 Draft Variance Before Adj's	Transfer to Capital	Proposed Additional Use of Reserves / Cfwd	2020/21 Forecast Incl one off adj	Variance After Adj's	Variance After Adj's	Change Since Q1
	£000	£000	£000	£000	£000	£000	£000	£000	%	£000
COACH - Management	613	266	213	(52)	0	0	213	(52)	-19.7%	7
Legal and Democratic Services	8,075	5,172	4,991	(181)	21	79	5,090	(81)	-1.6%	25
Commercial, Management Information & Research	2,566	235	277	42	0	(43)	234	(1)	-0.3%	84
Property Services	9,287	715	307	(408)	11	0	318	(396)	-55.5%	14
Digital, IT and Customer Services	9,131	504	690	186	(104)	(100)	485	(19)	-3.7%	(55)
Programme Office	1,229	43	381	338	134	(482)	33	(9)	-22.0%	(9)
Total Commercial and Change	30,901	6,934	6,859	(75)	62	(546)	6,375	(559)	-8.1%	66
Engagement & Communications	740	56	49	(7)	0	0	49	(7)	-13.2%	23
Health & Safety	350	22	15	(7)	0	0	15	(7)	-30.3%	1
HR - Core	5,427	444	398	(45)	0	45	444	0	0.0%	449
Financial Services	4,064	584	505	(79)	0	0	505	(79)	-13.6%	(59)
Chief Executive	612	448	269	(179)	159	0	428	(20)	-4.5%	0
Total Chief Executive	11,193	1,554	1,236	(318)	159	45	1,441	(113)	-7.3%	414

Key Headlines – COACH and CEU

- The overall forecast is an underspend of £559k for COACH and £113k for Chief Executives Unit
- Key variances are:
 - Underspend within Property Services due to reduced contract expenditure and reduction in planned works for administration buildings
 - Underspend on Financial Services due to vacant posts and income generation
- Main changes between Q1 and Q2 include the need to account for exit costs relating to recent restructures and reduced reliance on reserve funding

Q2 Forecasted Position – Communities

Service	2020/21 Gross Budget	2020/21 Net Budget	2020/21 Forecast	20/21 Draft Variance Before Adj's	Transfer to Capital	Proposed Additional Use of Reserves / Cfwd	2020/21 Forecast Incl one off adj	Variance After Adj's	Variance After Adj's	Change Since Q1
Strategic Libraries	12,208	4,955	4,658	(297)	0	0	4,658	(297)	-6.0%	(203)
Museum Services	754	636	638	2	0	0	638	2	0.2%	4
Archives and Archaeology	3,294	1,525	1,509	(16)	0	0	1,509	(16)	-1.0%	(16)
Greenspace & Gypsy Services	1,810	500	486	(14)	0	0	486	(14)	-2.9%	(14)
Community Services Leadership Team	204	204	179	(26)	0	0	179	(26)	-12.5%	(3)
Skills & Inv including Adult Learning	2,080	414	437	23	0	0	437	23	5.5%	23
Registration & Coroner	2,160	872	853	(20)	0	0	853	(20)	-2.2%	(20)
Public Analyst	67	67	42	(25)	0	0	42	(25)	-37.3%	0
Trading Standards	872	183	183	0	0	0	183	0	0.0%	0
Total - Communities	23,449	9,357	8,985	(373)	0	0	8,985	(373)	-4.0%	(229)

The main change between Q1 and Q2 relates to a reduction in forecasted spend on staffing within the Library Services including the Hive.

Impact of COVID-19

The forecast position shown in this document excludes the impact of COVID-19, as it is assumed to be funded from the following external funding sources

- COVID-19 grant - £29m
- Test and Trace - £2.75m
- Infection Control - £7.45m
- Transport - £1.3m
- Community Hardship - £0.6m
- Support for loss in sales, fees and charges
- CCG grant relating to hospital discharges and avoiding admission to hospital

Areas where COVID related spend / loss of income has occurred relevant to this panel include

- Loss of income from trading activities
- Support to communities including Here to Help and rough sleepers
- Purchase of PPE
- Delay in implementation of change programmes